

Searching – Adding Items to your Cart from Punchout Catalog

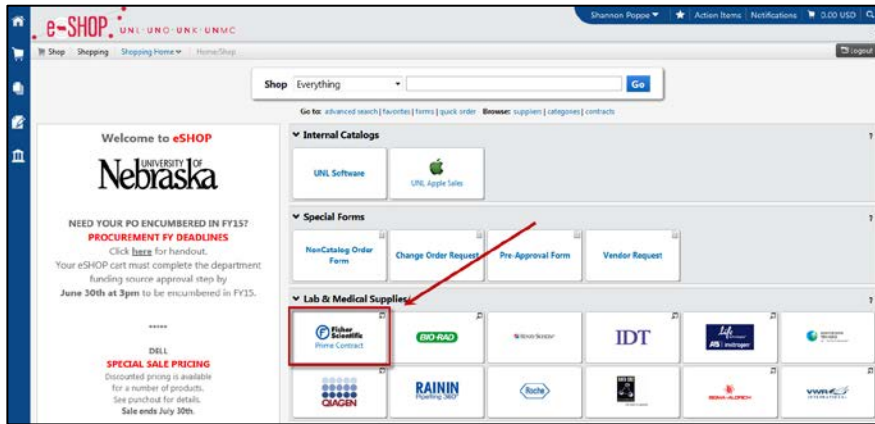


A hosted vendor 'sticker' will only contain the vendor name. A punch-out vendor will have a in the top right corner of the sticker.

- Search for the item you want to add to your cart. You can either click on a vendor 'sticker' or search for a specific product.

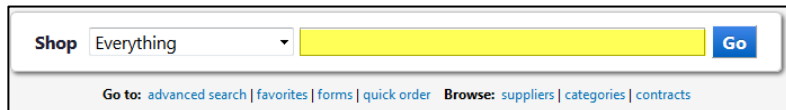
Using a Vendor Sticker

- Click on the vendor sticker on the eSHOP home page to launch a vendor's website and search for the desired product(s). To continue, follow the instructions listed at right.

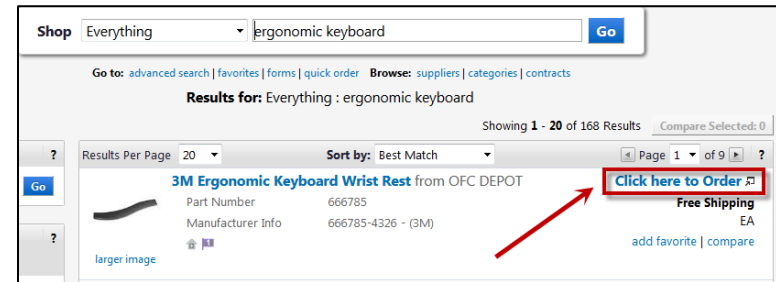


Using Search

- Search for a specific item by entering key words into the search field and clicking on **Go**.



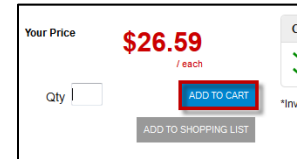
- Once you find the item you want, select **Click here to Order**.



- The vendor website will launch.

From a Vendor Website

- Click on Add to Cart.



- Continue shopping or click on **CHECK OUT**. You will be returned to the eSHOP shopping cart.
- Once your shopping cart is complete, you can either **Proceed to Checkout** or **Assign Cart**.

